



AWCM requires all new programs created at our facility to complete this form. Please review the Policies and Procedures packet before signing this document. As a reminder, you can reserve equipment and facilities up to 30 days prior to use and if you are required to give at least 48 hours notice at minimum. Please be aware, as an active facility, it may be difficult to reserve equipment with less than a two week notice.

NOTICE: At the completion of this project, your videos shall be released for use by AWCM.

PROJECT INFORMATION

Project Title

Producer First Name

Producer Last Name

Co-Producer First Name (If Applicable)

Co-Producer Last Name (If Applicable)

Organization (If Applicable)

Brief Project Description with Key Points

Is this a Series Program?

Program Length (Not to Exceed)

PROJECT ATTRIBUTES

Indicate the project subject matter

Indicate the production type

Does the Project contain Adult Content

All necessary talent and copyright releases required by law must be obtained by the producer.

I have requested that Ashburnham Westminster Community Media broadcast the program detailed above. I am a member of AWCM and take full responsibility for the contents of this program, and indemnify Ashburnham Westminster Community Access Corporation, its Staff, Board of Directors, and it's Members. I give AWCM permission to release my name if necessary, as the producer of record broadcasting the above program. I give AWCM permission to keep a copy of this tape to use for broadcast or promotional purposes, if and when AWCM chooses, for at least on year from the date of this application.

SIGNATURE

Producer Signature

Date